CARING PROFESSIONALS INC
Exceptional Home Care for your loved ones
LICENSED HOMECARE AGENCY

REQUIRED DOCUMENTS FOR REGISTRATION

1. PCA/HHA Certificate

- Sponsored Applicants: Certificate will be available in Office
- PCA/HHA Certificate copies are accepted
- You Must be in the New York Home Care registry

2. Pre-Employment Physical Form (no older than 9 months) MUST include:

- Date, doctor's signature, license number, and stamp.
- 1st Step PPD — must include MANUFACTURER # and LOT #.
- 2nd Step PPD (ONLY if the 1st PPD is NEGATIVE) — must include MANUFACTURER # and LOT #.
- QUANTIFERON blood assay (laboratory report must be attached).
- Chest X-Ray (ONLY if the 1st PPD or QUANTIFERON blood assay is POSITIVE) — must be no older than 10 years.
- PRE-HIRE TB Risk Assessment form for Caring Professionals, Inc.
- LABORATORY RESULTS (must be attached):
- VARICELLA IgG (titer and range) — optional.
- RUBELLA IgG (titer and range).
- RUBEOLA / MEASLES IgG (titer and range).
- DRUG SCREEN / TEST (no older than 9 months).
- COVID Vaccine Record - optional
- Seasonal FLU VACCINE – optional

3. ORIGINAL DOCUMENTS ONLY (copies WILL NOT be accepted):

- Valid ID (U.S. Passport, Green Card, Employment Authorization, etc.).
- Social Security Card.
- Marriage License / Official Name Change Document (ONLY if applicable).
- Three (3) reference letters from friends, colleagues, or neighbors. References from relatives WILL NOT be accepted.

4. Direct Deposit

- Voided personal check or bank direct deposit form showing the account number and bank routing number.

CARING PROFESSIONALS, INC.
Phone:718-897-2273 Ext 733
Fax: 718-360-9343